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7 June 1950

MEMORANDUM TO: Chairman, JAEIC
Chairman, JENIC
Chairman, JCMIC
Chairman, JEIC
Chairman, JGMIC
Chairman, JMSIC

SUBJECT: Semiannual Report

1. The SIC, at its 8th meeting on 12 May 1950, approved the OSI proposal for preparation of a semiannual report on SIC accomplishments for the period from its establishment through 15 June 1950.

2. The purpose of the report is to bring together, for the information of the DCI and other interested individuals, a compilation of actions taken with respect to DCID 3/3. The information will also be useful as a consolidation of the established aims and procedures of the SIC and its working committees.

3. The main body of the report will consist of the record of establishment of the SIC and its aims, objectives, and accomplishments as noted in the SIC minutes and accompanying papers. This report also refers to the establishment of the working committees and notes that individual reports of a similar nature for each working committee will be included as annex.

4. While the Secretary of the SIC can derive most of the information required for the individual working committee reports from the records of minutes and other items submitted to the SIC, it is felt that a more meaningful report can be produced by the working committees themselves. Since the basic information is already a matter of record, this should not be too difficult.

5. A suggested format is attached. The comments after each item are included as a guide and are not to be construed as pertaining to any particular committee. It will be noted that committee achievements are patterned after the order of responsibilities for working committees (paragraph 4, DCID 3/3).

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APPROVED FOR RELEASE
DATE: MAR 2007

6. An additional paragraph has been added to indicate the accomplishments anticipated for the next six month's period. This may be consolidated with the achievements to provide continuity if desired.

7. It is requested that working committees submit drafts of their semiannual reports to the Secretary of the SIC on or before 20 June 1950. These drafts will be incorporated in the SIC semiannual report, scheduled for dissemination on or about 1 July 1950.

H. M. CHADWELL
Chairman, SIC

Encl: Draft of format.